



ELMWOOD
GOLF COURSE

JOB TITLE: 1st ASSISTANT SUPERINTENDENT
DEPARTMENT: Golf Course Maintenance
REPORTS TO: Golf Course Superintendent
DEADLINE TO APPLY: Open until filled
START DATE: March 1st (Willing to negotiate start date for right candidate)

Elmwood Golf Course is operated by Landscapes Golf Management, one of the country's top golf course builders and golf management companies. LGM provides all clubhouse and grounds maintenance services for the City of Sioux Falls' three excellent municipal golf courses; Elmwood, Prairie Green and Kuehn Park. The courses are conveniently located and offer a great golf experience for players of all skill levels. Whether you play a little or a lot, the Sioux Falls municipal courses have great programs for you. The 1st Assistant Superintendent will work at the Elmwood location where, under the direction of the Golf Course Superintendent, will supervise and assist in maintaining Elmwood's newly renovated 27 hole Championship Golf Course, including a 5 hole short course, and full practice facilities.

JOB SUMMARY

Under the direction of the Golf Course Superintendent directs and participates in the maintenance of the golf course. Supervises the maintenance and repair of motorized and other mechanical equipment. Assists with all aspects of the irrigation system maintenance and operation.

ESSENTIAL JOB FUNCTIONS

The essential functions include, but are not limited to the following:

1. Supervises and manages the upkeep of the golf course property which includes the course, maintenance equipment, department transportation fleet, recreation facilities, open spaces, wooded areas, and unused acreage.
2. Supervises the crews completing the maintenance and project work for the course. Assists with manual labor associated with the maintenance and project work as necessary.
3. Instructs equipment operators and grounds maintenance personnel on the operation and care of mowing and other equipment.
4. Supervises fertilizer, pesticide, herbicide, and fungicide applications and/or operates and calibrates pesticide application equipment and maintains comprehensive records applications.
5. Supervises and participates in the operation and maintenance of pumps, and in the maintenance of irrigation and drainage systems.
6. Hires and trains department staff on procedures and process; ensures compliance with safety procedures and applicable state, federal and local regulations.
7. Assists the Superintendent in gathering and submitting completed employee information for payroll processing on time.
8. Maintain accurate records for pertaining to regular maintenance work and project activities including, but not limited to, labor schedules, equipment use, equipment inventory, and safety activities. Assure the efficient and timely submission of all required reports.
9. Obtains and upholds pesticide and/or fertilizer license.
10. Portrays positive attitude, professional manner and appearance in all situations.



11. Complies with golf course etiquette rules.

12. Must be well mannered, display a smile always, greet guests, member and fellow employees when encountered, show appreciation to the guests and the members, and demonstrate a willingness to help guests and members always.
13. Possesses and understanding of the importance of safety and sees that safe operation procedures are observed in all daily activities. Administers the Safety Program.
14. Demonstrates continuous effort to improve operations, decrease turnaround time, streamline work processes and work cooperatively with others to provide quality customer service.
15. Attends and actively participates in regularly scheduled staff meetings.
16. Performs additional assignments per the direction of club or Company manage

WORK HOURS AND CONDITIONS

Work hours may include early mornings and evenings on weekdays, weekends and holidays. Subject to inside and outside environmental conditions. May be exposed to inclement (non-threatening) weather, plant protection products, fertilizers, misdirected golf balls, and sharp and rapid equipment movement on a daily basis. Injury may result as a result of exposure to the above if safety policies and practices are not properly followed.

KNOWLEDGE, SKILLS AND ABILITIES

The requirements listed below are representative of the knowledge, skills and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

1. Requires working knowledge of the maintenance of golf course tees, fairways, greens; the seeding and maintenance practices for golf course turf; the planting cultivating, pruning, and caring for plants, shrubs and trees; the characteristics and proper use of various fertilizers and soil conditioners; herbicides and pest control methods and materials; drainage control methods; and irrigation systems, including wells, pumps and automatic controls.
2. Excellent oral and written communication skills
3. Requires knowledge of current federal, state and local laws and regulations affecting the management of golf course operations.
4. Ability to operate and maintain tools and machines associated with the upkeep of the golf course.
5. Ability to analyze and solve problems; efficiently handle multiple duties under pressure with minimal supervision; work flexible hours as required including nights/weekends.

EDUCATION AND EXPERIENCE

1. Two or four-year turfgrass management degree or related field required.
2. Minimum two years' experience in golf course maintenance crew preferably in a supervisory role.
3. Basic understanding of irrigation system operation/repair.
4. Previous fertilizer, pesticide and herbicide application/calibration experience preferred.
5. Ability to obtain South Dakota Commercial Pesticide Applicator's License within 90 days.



PHYSICAL REQUIREMENTS

Seeing and hearing: read documents, computer screen, answer phones, communicate in person	0-50%
Standing and walking	50-100%
Climbing, stooping, squatting and kneeling	50-100%
Dexterity: utilizing phone, typing, and writing	0-24%
Lift in excess of 50 pounds	25%-75%

SALARY: \$35,500 - \$38,500 DOE

BENEFITS:

- Partial paid medical and vision/dental available
- 401K after one year of employment
- Paid time off program
- GCSAA dues paid and local conferences
- Golfing privileges
- Meal and merchandise discounts

Please email resumes with contact information to Norm Parsons, Regional Golf Course Superintendent, City of Sioux Falls Golf Courses at nparsons@siouxfallsgolf.com

Note: The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel so classified. This job description may be changed or updated at any time without notice.

